

# Cambridge school support

Resources for teaching and learning in your school

# Coming soon - our new School Support Hub

Our new School Support Hub will replace our current Teacher Support site. The new, cleaner design and improved search facility will make it much easier for you to find and download the high-quality assessment and teaching support materials you need to deliver Cambridge programmes.

The School Support Hub will also include online forums, where you can share ideas, experiences and best practice with Cambridge colleagues around the world.

You will be able to use any connected device to find the new hub at www.cambridgeinternational.org/support



6 Cambridge delivers excellent support and training with many opportunities for professional development to develop reflective practice and collaboration within teaching. 9 9

Patti McCusker, Science and Geography Teacher, Skipper Clement School, Denmark

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## About us

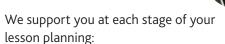
Cambridge Assessment International Education prepares school students for life, helping them develop an informed curiosity and a lasting passion for learning. We are part of the University of Cambridge.

# Supporting you every step of the way

We provide a wide range of support so that you can give your learners the best possible preparation for Cambridge programmes and qualifications. Our support material is available online through Teacher Support at teachers.cambridgeinternational.org



## **Planning and** preparation



- Syllabuses be clear about what learners need to know and what they must be able to do, and how they will be assessed
- Specimen papers familiarise yourself with the overall assessment approach
- Schemes of work get ideas for teaching activities and find useful links to learning resources
- Teacher guides find extra guidance to further improve your planning.



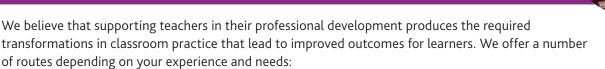
## Teaching and assessment



We have a great range of resources to support you in the classroom:

- Coursework and speaking test handbooks - feel confident about teaching coursework and managing speaking tests
- Endorsed resources explore the range of resources (including endorsed textbooks) developed by publishers to support your syllabus
- · Coursework training programmes use our online self-study courses to help mark coursework to our standards
- Online forums ask us particular questions about the syllabus or share ideas, challenges, resources and best practice with other Cambridge teachers.





- Introductory Training
- Enrichment Professional Development Workshops
- **Extension Training**
- · Cambridge Professional Development Qualifications.



## Learning and revision

Our support helps you understand the standard of Cambridge exams and prepare your learners effectively:

- Learner guides share these with your learners to help them plan their revision programme and better understand what to expect in the exam
- Past papers and mark schemes –
   familiarise your learners with exam
   requirements, command words in questions
   and how to answer questions that meet the
   assessment objectives
- Example candidate responses build up your learners' understanding of what is required to gain marks.



## Cambridge exams



We provide comprehensive support and guidance to all Cambridge exams officers. If you are involved in administering Cambridge exams, you will find some of these resources useful. Find out more from the exams officer web page at www.cambridgeinternational.org/examsofficers



#### Results

You can learn a lot from your learners' results to improve your teaching practice and approach. Use our resources to explore your candidates' results in more detail:

- **Principal examiner reports** get an insight into common errors made by learners on each part of the exam question
- Examiner feedback presentations take the opportunity to ask questions about the key themes in our principal examiner reports
- Results Analysis use this service, available for eight of our most popular Cambridge IGCSEs, to identify learners' areas of strength and weakness to focus your teaching where it is needed most.







# Planning and preparation



We support you with every stage of your lesson planning.



## Syllabuses

Our syllabuses are well designed, interesting to teach, accessible to learners and regularly updated. They explain what your learners need to know, how they will be assessed, and the relationship between assessment objectives and papers.



#### **Schemes of work**

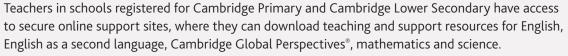
These are medium-term course plans. They suggest a possible teaching sequence, activities for the classroom and suitable past paper examination resources to use with your learners. You choose which approach to take.



#### **Specimen papers**

Use these papers to familiarise yourself with the overall assessment approach.

## In focus: Cambridge Primary and Cambridge Lower Secondary



Resources available include:

- curriculum frameworks
- · schemes of work
- · teacher guides
- assessment materials.

We also offer online tools to help you record and analyse assessment results, and to help you compare the learners in your school with Cambridge learners worldwide.



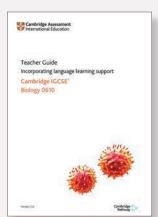
Our Cambridge ICT Starters programme is available at both Primary and Lower Secondary stages. More information can be found at www.cambridgeinternational.org/primary



### In focus: Teacher Guides incorporating language learning support

Look out for the new Cambridge Teacher Guides incorporating language learning support. These are currently available for the following subjects:

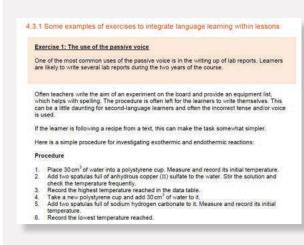
- Cambridge IGCSE/Cambridge O Level Accounting (0452)/(7110)
- Cambridge IGCSE Biology (0610)
- Cambridge IGCSE Business Studies (0450)
- Cambridge IGCSE Chemistry (0620)
- Cambridge IGCSE Computer Science (0478)
- Cambridge IGCSE Economics (0455)
- Cambridge IGCSE Physics (0625)
- Cambridge IGCSE Sociology (0495)
- Cambridge IGCSE World Literature (0408)



For many of our learners, English is an additional language. This can present potential barriers, but can also provide great opportunities.

By integrating language learning into normal classroom teaching, teachers can encourage learners to express themselves in English at the same time as they are acquiring knowledge and skills within the subject.

Our Teacher Guides also offer guidance on organising and planning your teaching as well as how to prepare your learners for the final assessment. They also suggest teaching strategies that incorporate language learning in the classroom.



Here are some strategies that you can try in your next lesson:

record language prompts on the whiteboard
encourage learners to underline key terms
use images
provide writing frames
enable learners to write collaboratively
introduce learners to new language before setting a task
provide sentence stems and model language
activate prior knowledge of the subject
create a bank of useful expressions
repeat explanations and progressively increase the difficulty of explanations
provide feedback on language and content
highlight examples of good language use from learners.

#### **Professional development**

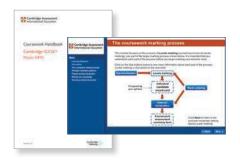
Our Introductory Training, Extension Training, Enrichment Workshops or Professional Development Qualifications can support your planning and preparation (see pages 16 to 17 to learn more).



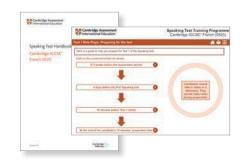
# Teaching and assessment



We have a great range of resources to support you in the classroom.







# Coursework training programmes

Our online self-study courses are designed to help you prepare to deliver and mark coursework to Cambridge standards. They are for teachers new to Cambridge coursework, as well as more experienced teachers looking to refresh their skills and knowledge. Guidance on administering, planning, delivering and marking coursework components can be found in the Coursework Handbook.

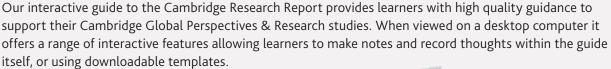
#### **Online forums**

Our online discussion forums are a great way to keep up to date with your subject. You can ask questions, get the latest information and connect with Cambridge teachers around the world. You can also upload your own resources for the community to use.

# Speaking test training programmes

This self-study course provides an opportunity to learn about and practise the skills necessary for you to conduct and mark Paper 3 speaking tests. The course contains interactive activities and guidance and when completed you will understand the requirements for conducting and marking speaking tests to Cambridge standards. You can find guidance on administering and marking speaking test components in the Speaking Test Handbook.

## In focus: A Learner's Guide to the Cambridge Research Report



It also includes fully integrated interactive quizzes, hover-over diagrams and downloadable support materials. You can access the guide on a mobile device to use full navigation and note-taking features.



#### In focus: Endorsed resources

We work with a range of publishers to produce high-quality resources to support our syllabuses. We provide you with a choice of textbooks six months before the first teaching of a new or revised syllabus. Every endorsed title has been reviewed by subject experts and evaluated against detailed criteria to ensure that it:

- · is aligned with the syllabus
- has an appropriate focus on knowledge and skills
- promotes effective teaching and learning.

We work with publishers to develop a wide choice of resources so you can offer the most appropriate support to your learners.

#### How to recognise endorsed resources

Look out for our endorsement logos which show that a resource has passed our quality assurance process. See the example book covers (right) with our logo in the top-right corner.

#### **Endorsement logos**

These appear on all endorsed resources. Resources may be 'endorsed for full syllabus coverage' or for a particular syllabus section, topic or for a specific purpose, for example 'learner support'.

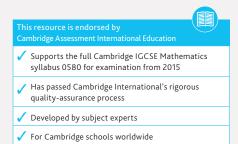
#### Information box

Each endorsed resource also has a blue box (usually on the back cover) which shows the type of endorsement and the syllabus that it supports. See below for examples of our endorsement logos and information boxes.





Endorsed for full syllabus coverage





Endorsed for learner support





## Teaching and assessment: digital support



#### In focus: The Online Learning Area

The Cambridge Global Perspectives online learning area is available to all Cambridge schools currently offering or considering Cambridge Global Perspectives.

The site includes the following to support the teaching of Cambridge Global Perspectives for 5 to 19 year olds:

- online courses and teaching materials which can be adapted to meet your needs
- · online guidance and learning activities
- space for teachers and learners to build online communities where they can share resources and work with other schools around the world.

Teachers can also provide individual access for learners, encouraging the use of personal journals, collaboration opportunities and the construction of formative ePortfolios.

The online learning area adapts dynamically on mobile devices and provides extensive support for those studying Global Perspectives courses.









#### How can you get access to the online learning area?

Complete the online form at www.cambridgeinternational.org/registergp to register for a teacher account. Once registered, teachers can then request personalised accounts for their learners.



#### In focus: Resource Plus

Resource Plus is a collection of additional teaching and learning resources designed to help you deliver key topics and skills across three Cambridge IGCSE science syllabuses: Biology, Chemistry and Physics. These resources provide teaching support for the syllabus as a whole and also cover individual topics in depth.

#### What does Resource Plus include?

Resource Plus materials are written by subject experts and focus on specific experiments and practical skills. They are designed to provide support at each stage of teaching, from preparation and planning, to delivering and evaluating lessons. For each syllabus, the following materials are available.

#### To help you with your planning and preparation:

- Schemes of work for both the full syllabus and each individual topic area, including suggested teaching activities for each topic area.
- A Teacher Guide including guidance on organising and planning teaching, as well as preparing learners for final assessment.
- A safety animation detailing risk, hazards and best practice in the laboratory.

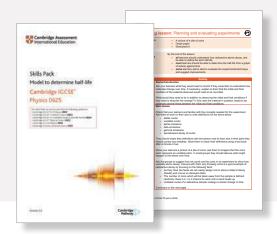
#### To support your teaching and assessment:

- Three experiment videos for each topic area including an interactive video for teachers and a virtual practical for learners.
- A skills pack for each topic area containing lesson plans, safety guidance and worksheets for learners.
- Infographic posters which visually represent syllabus content as well as the links between different topics.
- Interactive example candidate responses which can be reviewed and marked on-screen against the mark scheme and examiner comments.
- A selection of past paper questions for each topic area, which can be used in class or as homework.

To find out more, or to subscribe, visit www.cambridgeinternational.org/resourceplus







#### Professional development

Our Introductory Training, Extension Training, Enrichment Workshops or Professional Development Qualifications can support your planning and preparation (see pages 16 to 17 to learn more).



# Learning and revision



Our support helps you to understand the standard of Cambridge exams and prepare your learners effectively.

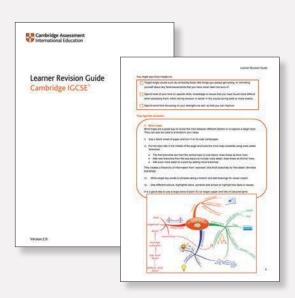
#### Past papers and mark schemes

Past papers help your learners become familiar with exam requirements and command words in questions. Mark schemes explain how learners should answer questions to meet the assessment objectives.

## **In focus:** Support for Cambridge learners

- Learner Guides a subject-specific guide to the syllabus, which includes an example candidate answer with examiner comments.
- Revision Guide for Learners this guide gives learners suggestions on how to plan their revision and advice about good revision techniques. Learners should use this guide alongside their subject specific Learner Guide.
- Video: Learner Revision a short video with some tips and advice on how to revise effectively.
- · Video: Introduction to Learner Guides

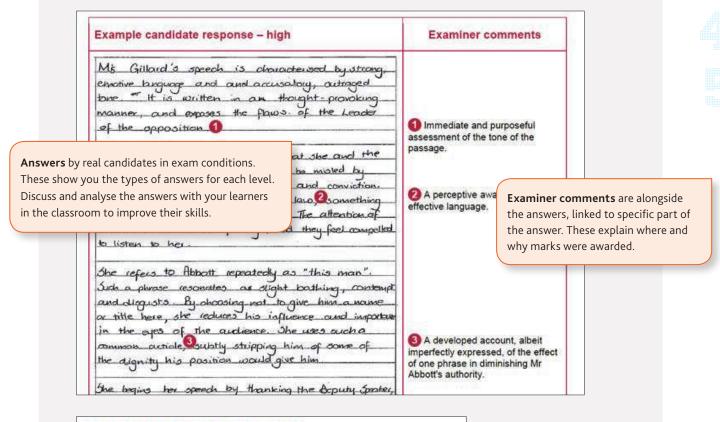
You can find all these resources on our website: www.cambridgeinternational.org





#### In focus: Example candidate responses

These booklets use examples of candidates' work to show how different levels of performance (high, middle and low) relate to the subject's curriculum and assessment objectives. They will help you understand the standard required to achieve marks, beyond the guidance of the mark scheme. Here is how to use the booklets.



#### How the candidate could have improved the answer

There was some engagement with the passage with an understanding of aspects of its style and plut the focus was very variable and rhetorical devices employed were described in very general to

The response would have benefited from a more certain sense of direction: the points made tend disconnected and this prevented any clear examination of the progression of the passage.

There was a very uneven focus on style and language. The candidate sometimes explained the of the passage and sometimes speculated on aspects of the writing which had little relevance to the

The critical vocabulary used in examining the examples tended to be highly generalised and the described needed more precise definition. Band  $4\,$ 

Improving the response: This explains how the candidate could have improved the answer given. This helps you to interpret the standard of Cambridge exams and helps your learners refine exam technique.

**Common mistakes:** a list of the common mistakes

give them the best chance of achieving a high mark.

made in answering each question is provided. This will

help your learners avoid these mistakes in the exam and

#### Common mistakes candidates made in this question

The examiner expected candidates to:

- identify language examples and features which they considered significant in establishing the the passage
- comment on specific effects of the chosen language examples and consider their contribution
  effect of the passage as a whole
- effect of the passage as a whole
   support their comments with an economical use of quotations.

The majority of candidates approved of Ms. Gillard's outrage at Mr Abbott's behaviour and this son resulted in a lack of critical distance and focus in approaching the passage. This was manifested in some responses which listed the success and justice of the accusations without examining the rhetorical devices employed.

#### Professional development

Our Introductory Training, Extension Training, Enrichment Workshops or Professional Development Qualifications can support your planning and preparation (see pages 16 to 17 to learn more).



# Cambridge exams



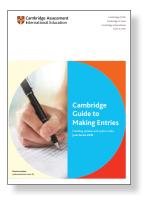
We provide comprehensive support and guidance to all Cambridge exams officers. If you are involved in administering Cambridge exams, you will find some of these resources useful.



#### Online training

Our online training is free to access and available to all exams officers, new or experienced. We offer interactive webinars and self-completion courses on all our key regulations and processes.





#### **Support material**

Our Cambridge Handbook contains all the information you need to meet our regulations and manage a successful exam series. You can download the latest copy from the Cambridge Exams Officers' web pages.

The Cambridge Guide to Making Entries tells you exactly how to enter candidates for our exams. This is available from CIE Direct.



#### Video tutorials

You can access our tutorials in the Cambridge Exams Officers' Guide on our website at www.cambridgeinternational.org/examsofficersguide

Topics include Key Times, receiving and storing question papers, packing and despatching scripts, and submitting enquiries about results.



#### **CIE Direct**

Our secure online tool for all Cambridge exams officers to:

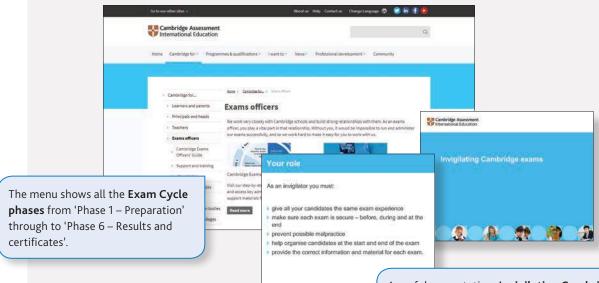
- securely submit/amend entries
- · submit internally assessed marks and forecast grades
- download results
- create centre-specific timetables
- control access to the Candidate Results Service
- submit enquiries about results
- download the Cambridge Guide to Making Entries and statements of entry.



#### In focus: Cambridge Exams Officers' Guide

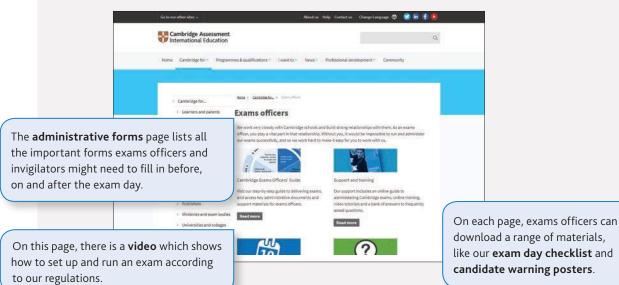
You can find a step-by-step guide at cambridgeinternational.org/examsofficersguide
Go to the relevant phase of the Cambridge Exams Cycle to access our key administrative documents, forms and a wide range of support materials. Below we focus on Phase 4 and Phase 5.

#### Phase 4 - Before the exams: Invigilating Cambridge exams



A useful presentation, **Invigilating Cambridge Exams** is available to help train invigilators and make sure they are comfortable in this role.

#### Phase 5 - Exam day: Running exams



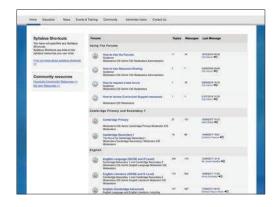
You can find the **additional exam materials database** on both Phase 4 and Phase 5 web pages. This database tells you what extra materials candidates need in the exams, including whether they are allowed to write on the question paper directly or need an answer booklet.



## Results



You can learn a lot from your learners' results to improve your teaching practice and approach. Use our resources to explore your candidates' results in more detail.



#### **Examiner feedback presentations**

Our pre-recorded examiner feedback presentations give:

- feedback on the key themes in the principal examiner report
- suggestions on how to put the feedback into practice
- top tips to help develop new teaching methods.

The presentation and discussion forum are hosted on Teacher Support. Over a two-week period you can ask questions about the exam series and get feedback from a senior Cambridge examiner.



#### **Results Analysis**

Detailed information about your learners' exam performance at Cambridge IGCSE is available through Results Analysis.

This service helps you understand in more detail how your students are learning, and how they have performed in each area of the syllabus.

Use it to identify areas of strength and weakness, and focus your teaching where it is needed most. Results Analysis is available for Cambridge IGCSE Accounting, Additional Mathematics, Art & Design, Biology, Business Studies, Chemistry, Physics and Mathematics.

This service is now also available for Cambridge Associate Schools.

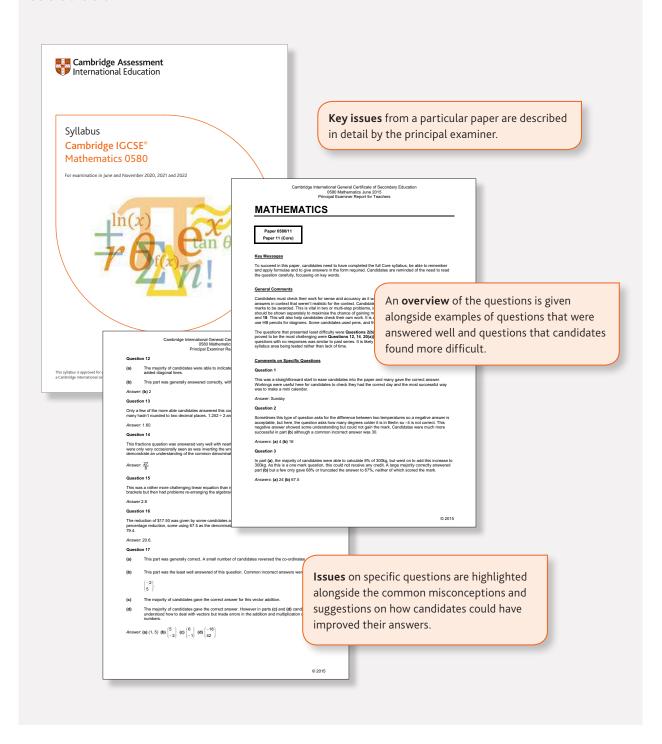




## In focus: Principal examiner reports

Our principal examiners write detailed reports describing learners' overall performance on each part of the questions. The reports give insight into common learner mistakes, which you can explore in lessons.

If you have not taught the syllabus for long, use these to better understand what our examiners are looking for from candidates and where the common errors occur. You can also share them with learners in class before the exam.



#### Professional development

Our Introductory Training, Extension Training, Enrichment Workshops or Professional Development Qualifications can support your planning and preparation (see pages 16 to 17 to learn more).

# Professional development



We believe that supporting teachers in their professional development produces the required transformations in classroom practice that lead to improved outcomes for learners.

From Introductory Training to transforming classroom practice we offer a number of different training and professional development opportunities for teachers and school leaders according to their experience and needs. They are grouped under three distinct categories:

#### **Introductory Training** Introducing you to Cambridge programmes and qualifications

Training at this level is designed to help teachers get started with our programmes, syllabuses and curriculum frameworks. The learning focus is on the structure of the curriculum and includes overall aims, key concepts, assessment aims and objectives, and teaching ideas.

**Recommended for:** Teachers who are new to Cambridge programmes or new to a specific syllabus qualification.

#### **Extension Training**

Developing your understanding of Cambridge programmes and qualifications

This level of training is designed to help teachers engage with our syllabuses and curriculum frameworks in greater depth and build confidence in their delivery.

The focus is on covering any major updates or changes to the curriculum; furthering a teacher's understanding of the curriculum's key concepts and assessment processes; and facilitating the sharing of a range of approaches to teaching and learning.

Recommended for: Teachers who have attended Introductory Training or who have been teaching Cambridge programmes and qualifications for at least one year or cycle.

## **Enrichment Professional** Development

Transforming classroom practice and raising the quality of teaching and learning in your school.

This new level encourages teachers to reflect upon, take greater responsibility for, and become more innovative in their teaching. Here, the learning is centred on skills, understanding, concepts and ideas in teaching and learning, with or without an emphasis on a particular syllabus or curriculum framework.

Recommended for: Teachers and school leaders who have been teaching or implementing Cambridge programmes and qualifications for at least one year, and who would like to develop their practice in specific areas.

# **Introductory Training Extension Training** programmes and qualifications. programmes and qualifications. **Enrichment Professional Development** Transforming classroom practice and raising the quality of teaching and learning.

Please note: Training is delivered either face-to-face, online or a blend of both. Length of delivery for all training is flexible according to country or region, and professional development objectives.



#### In focus: Enrichment Professional Development workshops



Enrichment Professional Development workshops are a new level we have introduced to our training offer. They are dynamic and reflective workshops, giving teachers the tools they need to transform their classroom practice and improve the quality of teaching and learning in schools.

This level encourages teachers to reflect on, take greater responsibility for, and become more innovative in their teaching. The learning is focused on skills, understanding, concepts and ideas in teaching and

learning. This can be with or without an emphasis on a particular Cambridge syllabus or curriculum framework. Examples of workshops already on offer in this area include Active Learning and Assessment for Learning, Language Awareness and School Leadership Development.

These workshops are designed to complement our syllabus-specific Introductory and Extension Training and have direct connections to our Professional Development Qualifications. They are recommended for teachers and school leaders who have been teaching or implementing Cambridge programmes and qualifications for at least a year and would like to develop their practice further.

# Cambridge Professional Development Qualifications (PDQs)

Part of our Enrichment Professional Development, Cambridge PDQs are offered to teachers and leaders to enhance their professional life and help them to:

- engage critically with relevant concepts, principles, theories and international best practice
- apply new ideas and approaches in reflective practice
- evaluate experiences and outcomes to plan further development
- improve the standard of their teaching and leadership to enhance the quality of their students' learning.

Cambridge PDQs cover four themed areas:

- · Teaching & Learning
- Teaching Bilingual Learners
- Teaching with Digital Technologies
- Educational Leadership.

We offer a Certificate and Diploma in each area.

Recommended for: Practising teachers and education leaders. Cambridge PDQs are relevant to all general education teaching and learning contexts. They can be run as in-house programmes at a Cambridge school or teachers can enrol for a course at a Cambridge-approved centre.



Learn more! Go to www.cambridgeinternational.org/professionaldevelopment

# **Engaging with the Cambridge community**

Cambridge schools benefit from being part of a global community of over 10 000 schools in 160 countries. We encourage our teachers and school leaders to share views, information and resources, and learn from one another.

#### **Cambridge Schools Conferences**

Our Cambridge Schools Conferences are an opportunity for teachers and school leaders from different countries and contexts to share knowledge and discuss common challenges in education. We run three conferences every year, each in a different location around the world.

Our conferences combine education debate with practical workshops, and also provide teachers with the opportunity to build a support network of peers from around the world.

#### Social media

We encourage members of the Cambridge community to share their ideas and experiences with us and each other on our social media platforms.



#### LinkedIn

Our LinkedIn group provides a place for Cambridge principals and teachers to share ideas, ask questions and connect with other international education professionals. To join the group, go to www.cambridgeinternational.org/linkedin

You can also keep up to date with all the latest news from Cambridge by following our company page: www.cambridgeinternational.org/linkedin-company



#### Twitter

Follow @CambridgeInt for all the latest news and information on our programmes and qualifications, professional development opportunities and training events.



#### Facebook

Catch up with what Cambridge learners are talking about on our Facebook page at:

www.cambridgeinternational.org/facebook

#### Staying in touch with Cambridge

Look out for our regular communications to help you stay up to date with news from Cambridge.

#### Cambridge Outlook our magazine for Cambridge schools

We will send Cambridge Outlook to your school three times a year. We welcome contributions to the magazine. To suggest an idea for an article, please email outlook@cambridgeinternational.org

#### Cambridge Exams Officer eNews a monthly eNewsletter

We will automatically send this newsletter to the exams officer at your school at the beginning of each month. This essential resource contains key dates and useful reminders to help them administer Cambridge exams. If the exams officer at your school is not receiving this newsletter, please ask them to contact us at info@cambridgeinternational.org

#### Cambridge Outlook eNews a monthly eNewsletter

This eNewsletter contains the latest news from Cambridge. Join the mailing list at www.cambridgeinternational.org/newsletters and encourage the other teachers in your school to sign up too.

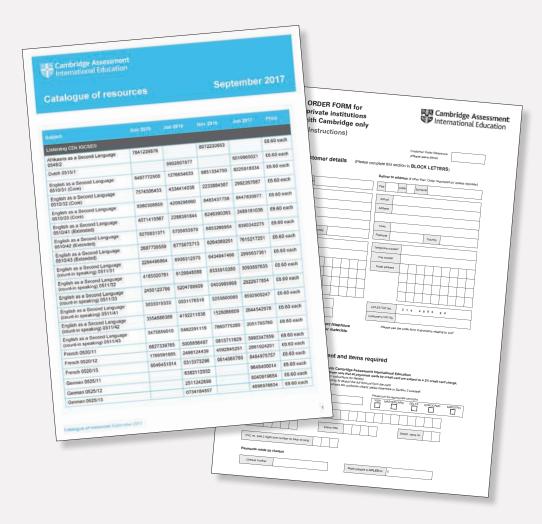
#### Syllabus Updates for Cambridge Schools an annual update

To help you plan ahead, we update the What's new section of our public website twice a year, in February and September. The update includes information about new and revised qualifications and teacher support services.

It is easy to keep up to date with the latest changes. Visit the What's new section on our website at www.cambridgeinternational.org/new and sign up for email notifications of changes to syllabuses you teach.

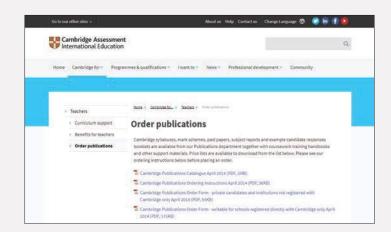
# How to order paid-for teaching resources

We charge for a small number of our resources as listed in our catalogue. The catalogue and order form are available at www.cambridgeinternational.org/orderpub



Please read the instructions before completing the order form and ensure the *Catalogue of Resources* you are ordering from is the most recent issue.

For security reasons we are unable to accept orders by email from candidates and private institutions not registered with Cambridge.



66 Parents choose us for our student-centred approach, and Cambridge fits in perfectly with this. Through orientation sessions, good use of online resources, and teacher training, we managed a smooth and successful transition. 9 9

Iranthi Gunawardena, Coordinating Principal, Royal Institute, Sri Lanka

Cambridge Assessment International Education 1 Hills Road, Cambridge, CB1 2EU, United Kingdom t: +44 1223 553554 f: +44 1223 553558

www.cambridgeinternational.org

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